

**COMMUNITY BOATING, INCORPORATED
REGULAR MEETING OF THE BOARD OF DIRECTORS
FEBURARY 20, 2018**

MINUTES

The meeting was called to order at 6:30pm at the boathouse with Ms. Brudnicki presiding and Mr. Kline recording. Other directors present were Mr. Gaysunas, Ms. O'Sullivan, Mr. Robinson, and Mr. Simiao. Ms. Graber, Mr. McManus, and Mr. Bates joined by telephone. Mr. Zechel was present in his capacity as Executive Director (ED).

CONSENT AGENDA

The consent agenda was approved. The consent agenda included the following resolutions:

1. The Board approves the Minutes of the December 19th Regular Meeting of the Board.
2. At the request of the Corporation Member, The Board appoints Steven Herman, David Kaye, Ken Lubar, Naomi Nelson, Weldon Nelson and Robin Weatherill to The Friends of the Corporation.

REPORTS

President

Ms. Brudnicki confirmed the time and agenda of the Board Annual Retreat, to be held on March 10.

Also confirmed the date of the Spring Corporation meeting on May 23.

Treasurer

Mr. Gaysunas reported that CBI had a strong financial finish to the year. He noted that net assets at year-end were \$2.4 Million, of that \$1.6 Million was in CBI endowments, and liabilities were under \$100,000.

Executive Director

Mr. Zechel confirmed his management team and staff for the 2018 sailing season. He noted that 2017 JP Assistant Program Director Sam MacGill would be returning to CBI assuming the role of Junior Program Director under the supervision of Andrew.

Paul is on track with the Tripp rebuild and winter maintenance of the fleet. JP online registration has begun, and 2 March work parties scheduled with a tentative opening day of March 30.

CBI wrapped up exhibiting at the New England Boat Show. Alex will follow-up with a survey of volunteers to assess results from our participation. Promotional preparations are underway for opening weekend and spring open houses.

Other winter projects include:

Project Innovation Grant submitted

Built and delivered 8-session navigation class

Build and populate a publicly accessible curriculum database (In progress)

Refine all high-performance lesson plans (in progress)

Refine grading material to increase staff buy-in (in progress)

Simplify record keeping in UAP lessons (in progress)

Rebuild of First Sail signup system (in progress)

Develop full detailed lesson plans for AP, JP, and UAP staff training (in progress)

NEW BUSINESS

2018 Endowment Releases

The Board approved the following endowment release, totaling \$62,000.

CBI general: \$34,000

Junior Program: \$5,500

Glass: \$500

Bemis: \$7,500

Elwell: \$3,500

Priebatsch: \$3,500

Hannabury \$500

Fred Brustman \$7000

DCR management agreement

The Board discussed the proposed DCR management agreement and provided feedback and talking points to CBI management.

CBI management and Members of the Board are scheduled to meet with the DCR.

ADJOURNMENT

The meeting was adjourned at 7:38 pm.

Submitted:

Scott Kline