

BY-LAWS

WOMEN'S SAILING AND RACING OF COMMUNITY BOATING

Last Amended October 2023

- I. Purpose. The purpose of Women's Sailing and Racing (WS/R) at Community Boating, Inc. (CBI) is to advance the sailing skills of women at CBI through practice and racing in a challenging, supportive, and social environment as well as promoting CBI's overall mission of "Sailing for All". These By-laws are governed and created under the authority of the "Community Boating Inc, Volunteer Interest Groups" document approved by the Board of Directors on August 1st 2023.
- II. Sailing Membership. Any person who has an active membership in CBI's adult program and feels comfortable and affirmed in a women's group is eligible to join. Members who have a willingness to abide by WS/R Sailing Instructions, Notices of Race, and perform activities of WS/R as determined from time to time by the Board shall be eligible for sailing membership. There shall be no dues.
- III. Voting Membership: A person who is a sailing member as listed above and has participated in 5 days of sailing or racing over the previous season.
- IV. Officers. The officers of WS/R, to be elected at the annual meeting, shall be the Commodore, Vice Commodore for Racing, Vice Commodore for Social Sailing. All officers must be a CBI certified volunteer at time of the appointment or, if appointed at the end of a season, by April 1st of the next season.
 - a. The Commodore shall be executive head of WS/R. The Commodore shall ordinarily preside at meetings and shall be an ex-officio member of all committees. The Commodore shall serve as liaison to the management and Board of Directors of CBI. The Commodore may appoint special committees. The Commodore shall fill vacancies among the officers and committees by appointment. The Commodore shall be responsible for hosting guest competitors at events administered by WS/R.
 - b. The Vice Commodore for Racing shall assume the duties of the Commodore in the latter's absence at all racing events and clinics, plus the responsibilities delegated by the Commodore and any racing matter for which these bylaws make no provision.
 - c. The Vice Commodore for Social Sailing shall assume the duties of the Commodore in the latter's absence at all Social Sailing events, plus the responsibilities delegated by the Commodore and any racing matter for which these bylaws make no provision.
- V. Executive Committee
 - a. Composition. The Executive Committee shall consist of the officers of WS/R and four at-large members elected at the annual meeting. All Executive Committee members must be a CBI certified volunteer at time of the appointment or, if appointed at the end of a season, by April 1st of the next season.

- b. Duties and Powers. The Committee shall be responsible for managing racing and social events, including actions such as scheduling, promoting, and setting fees, and shall issue documents to govern them. In part, such documents shall specify, either directly or by incorporating other documents, how protests shall be heard, how hearings may be reopened, and how decisions may be appealed. The Committee shall designate one of its members from time to time to appoint race officials. The Committee may organize other *WS/R* events. The Committee shall meet as needed to fulfill its duties. An officer of *WS/R* or an at-large member of the Committee may be removed for cause and with advance notice by a majority vote at a meeting of the Committee.
- VI. Meetings of *WS/R*.
- a. Annual Meeting. There shall be an annual meeting. Notice of this meeting shall be posted two weeks in advance, at the boathouse, and sent to sailing and voting members.
 - b. Special Meetings. Special meetings of *WS/R* may be called by the Commodore, and shall be called by the Commodore if so requested in writing by 5 members of *WS/R*. Action shall be confined to the business specified in the notice.
 - c. A quorum for meetings shall be 15 people or one-third of the voting membership of *WS/R*, whichever is less.
- VII. Amendments to the By-Laws. These by-laws may be amended by a two-thirds vote of the members present and voting at a meeting of *WS/R*, provided that the proposed amendment has been given in writing to the CBI Executive Director and the Commodore and Vice-Commodores at least three weeks before the meeting and also has been given with the notice of the meeting. The proposed changes must be approved by the CBI Executive Director prior to a vote by the members.
- VIII. Elections. Nominations shall be from the floor at the annual meeting. Voting shall be by a show of hands. Voting shall take place first for Commodore, second for Vice Commodore for Racing, and third for Vice Commodore for Social Sailing; for each of these positions, the candidate receiving a plurality of all the valid ballots shall be elected. The fourth round of voting shall be for the at-large members of the Executive Committee; the candidates equal in number to the Committee positions being voted and receiving the highest number of votes on valid votes shall be elected. If candidates are tied for a single position or for the last position of a committee, additional votes shall be held to choose among them until one receives a plurality of the valid votes and is thereby elected. Elected candidates shall begin holding their positions immediately after the close of the meeting in which they are elected. Each person elected shall hold only one position at a time.
- IX. Parliamentary Authority. The rules contained in the current edition of *Robert's Rules of Order Newly Revised* shall govern *WS/R* in all cases to which they are applicable and in which they are not inconsistent with these by-laws and any special rules of order *WS/R* may adopt.